

1 Change of Direct Deposit

Complete and sign one form for each direct deposit. Mail this to the company that currently makes direct deposits to your old checking account. To ensure accuracy, attach a voided check.

Notice of Change of Direct Deposit

I authorize you to redirect my Direct Deposit noted below to my [Anson Bank & Trust](#) checking account, as indicated.

To: _____ Company Name	From: _____ Customer Name
_____ Company Mailing Address	_____ Customer Mailing Address
_____ City, State and Zip	_____ City, State and Zip

Description of Direct Payment: _____

- Please redirect my direct deposit to my new [Anson Bank & Trust](#) account
 - Immediately
 - Beginning / /
Month Day Year

My new account number is shown on the attached voided check.

Attach a Voided check from your
[Anson Bank & Trust](#) checking account here.

Signature: _____

Date: _____

Telephone Number: _____

2 Change of Automated Payments

Complete and sign one form for each payment you have drafted from your old checking account. Mail them to the merchants and other companies who currently make automated payments from your old checking account. To ensure accuracy, attach a voided check and include the account number the company uses for your account.

Notice of Change of Automated Payment

I authorize you to redirect my automated payment noted below from my [Anson Bank & Trust](#) checking account, as indicated.

To: _____ Company Name	From: _____ Customer Name
_____ Company Mailing Address	_____ Customer Mailing Address
_____ City, State and Zip	_____ City, State and Zip

My account number with company: _____

Description of payment: _____

- Please redirect my automated payment to my new [Anson Bank & Trust](#) account
 - Immediately
 - Beginning / /
Month Day Year

My new account number is shown on the attached voided check.

Attach a Voided check from your
[Anson Bank & Trust](#) checking account here.

Signature: _____

Date: _____

Telephone Number: _____

3 Online Banking and Bill Payment Enrollment

To enroll in [Anson Bank & Trust](#) Online Banking, go to www.AnsBankandTrust.com/OnlineBanking, click “Activate My Account,” and follow the instructions for enrollment. You will need your [Anson Bank & Trust](#) checking account number and social security number.

➤ Enrolling in Online Banking allows you to benefit from Bill Payment services at no charge.

Cancel your previous bill payment service according to the institutions instructions. To assist you in setting up your new bill payment service with [Anson Bank & Trust](#), it may be helpful for you to print the information from your old account.

You can complete nearly every type of personal financial transaction you can imagine with [Anson Bank & Trust](#) Online Banking.

- ✓ Access your account 24 hours a day, seven days a week
- ✓ View status of your checks
- ✓ Schedule recurring payments
- ✓ Transfer funds
- ✓ Issue Stop Payment on a check

4 Account Balance Worksheet

You will need your checkbook register and your most recent bank statement to complete this worksheet. Should you need additional space, use the back of this form or a separate sheet of paper. It is important to be as accurate as possible with this worksheet as it will assist you in knowing what is available in your old checking account and what you have available to deposit in your new [Anson Bank & Trust](#) account.

- Write your account balance shown on your checking account statement. \$ _____
(Last statement balance)
- List deposits that do not appear on your statement.
Include interest, earned deposits made through ATM's and direct deposits

<i>Date</i>	<i>Amount</i>	<i>Date</i>	<i>Amount</i>	<i>Date</i>	<i>Amount</i>	<i>Date</i>	<i>Amount</i>
_____	_____	_____	_____	_____	_____	_____	_____

+ \$ _____
(Total Deposits)
- Add steps 1 and 2 together. = \$ _____
(Total balance + deposits)
- Write down any outstanding checks, transfers, or withdrawals not appearing on Statement.

<i>Date/Check #</i>	<i>Amount</i>	<i>Date/Check #</i>	<i>Amount</i>	<i>Date/Check #</i>	<i>Amount</i>
_____	_____	_____	_____	_____	_____

- \$ _____
(Total outstanding debits)
- Subtract the amount on step 4 from step 3. This should match your checkbook register balance. = \$ _____
(Checking account balance)

5 Account Closing Authorization

Dear Sir or Madam:

Please close my account indicated below effective ____/____/____.

Name(s) on Account: _____

Type of Account: _____ Account Number: _____

- No disbursement of funds is necessary.
 - The account balance is zero.
 - I have deposited a check for the balance in my new institution.
- Disbursement of funds is necessary. Prepare a cashiers check for the balance of my account payable to:
 - Names on account and mail to: _____
 - Anson Bank & Trust for the benefit of _____ (*Anson Bank & Trust Checking Account Holder's Name*)

To be deposited in account number: _____

Please include my social security number
(print your social security number here) _____

and the above account number on the check and mail to:

Anson Bank & Trust
P.O. Box 249
Wadesboro, NC 28170

Signature _____ Date _____